April 2021

# Land nomination form – Coastal Lands Protection Scheme

## Purpose of this form

1. Please use this form if you wish to nominate land for public acquisition under the Coastal Lands Protection Scheme, which the Department of Planning, Industry and Environment administers.
2. A checklist at the end of the form outlines what you may need to provide. If you need help, please contact the Coastal Policy team by email at [coastal@planning.nsw.gov.au](mailto:coastal@planning.nsw.gov.au) or by calling 13 11 88.

## Matters to consider before nomination

The Coastal Lands Protection Scheme helps bring significant coastal lands into public ownership and provides for their long-term management and care. The department acquires land on behalf of the Minister for Planning and Public Spaces based on three criteria:

* **public access**—to promote public access to the coastal foreshore
* **scenic quality**—to maintain the scenic quality of the NSW coast and to maintain landscape breaks to separate and articulate existing coastal towns and settlements.
* **ecological values**—to protect ecological sites of regional, state and/or national significance.

The scheme has a limited budget, and therefore not all desirable land acquisitions are possible. The department does not normally manage the land acquired under the scheme. It purchases it for transfer to another public authority that is willing to assume ownership as well as ongoing costs and responsibility for managing the land.

Coastal lands are defined as land that sits within the NSW coastal zone as mapped by [State Environmental Planning Policy (Coastal Management) 2018](https://www.legislation.nsw.gov.au/#/view/EPI/2018/106)*.*

The department is unlikely to purchase land if the landowners oppose the acquisition. If you are not the landowner, we recommend first consulting with the landowners to determine their views before proceeding with a nomination.

### Part A—Contact details

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| First and last name |  | | | | |
| Company or trust name (if applicable) | | | |  | |
| Postal address |  | | | | |
| Email |  | | | | |
| Phone number | Work |  | | Home |  |
| Mobile |  | | Preferred contact | |  |

Are you the landowner?

|  |  |  |  |
| --- | --- | --- | --- |
|  | Yes—proceed to Part B. |  | No |

Are you acting on behalf of the landowner?

|  |  |  |  |
| --- | --- | --- | --- |
|  | Yes—proceed to Part B and complete the ‘Agent's authority to act’ section in Part E. |  | No |

If you are not the landowner or the landowner’s representative, have you sought the landowner’s consent to nominate the land for acquisition? (Note: this is unnecessary if the land is for sale; in this case, proceed to Part B.)

|  |  |  |  |
| --- | --- | --- | --- |
|  | Yes—provide details below. |  | No |

What is the landowner’s position on selling the land to the department?

Landowner contact details (Note: you **must** seek the landowner’s consent to provide these details.)

|  |  |  |
| --- | --- | --- |
| First and last name |  | |
| Company or trust name (if applicable) | |  |
| Postal address |  | |
| Email |  | |
| Contact number |  | |

### Part B—Site details

Identify the land you wish to nominate in the table below.

|  |  |  |  |
| --- | --- | --- | --- |
| Lot number (if known) | Section number (if known) | Deposited Plan number (if known) | Street address |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

Is the land for sale?

|  |  |  |  |
| --- | --- | --- | --- |
|  | Yes |  | No |

### Part C—Acquisition criteria

Is the land within the NSW coastal zone as defined by the Coastal Management SEPP? To check the location of the NSW coastal zone, consult the [Coastal Viewer](http://webmap.environment.nsw.gov.au/PlanningHtml5Viewer/?viewer=SEPP_CoastalManagement).

|  |  |  |  |
| --- | --- | --- | --- |
|  | Yes |  | No |

Is the land situated north of Broken Bay (Central Coast) or south of the Minnamurra River (Shellharbour)?

Note: If you answer No to this question, it is very unlikely the land being nominated will be considered for acquisition under the scheme as the scheme generally operates outside of the Greater Sydney metropolitan region.

|  |  |  |  |
| --- | --- | --- | --- |
|  | Yes |  | No |

Would public ownership of the land promote public access to the foreshore?

|  |  |  |  |
| --- | --- | --- | --- |
|  | Yes—provide details below. |  | No |

Would public ownership of the land help preserve the scenic quality of the coast?

|  |  |  |  |
| --- | --- | --- | --- |
|  | Yes—provide details below. |  | No |

Does the land have ecological significance?

|  |  |  |  |
| --- | --- | --- | --- |
|  | Yes—provide details below. |  | No |

Do you have any other information to support your nomination? Please provide details below, or you can attach documents to this form.

### Part D—Signature

|  |  |  |  |
| --- | --- | --- | --- |
| Name and signature  of applicant |  | Date |  |

**Note:** Typing your name here is a signature for the purposes of this form.

### Part E—Agent’s authority to act

If you wish to authorise another person to act as an agent (representative) on your behalf, please complete and sign the ‘Landholder to complete’ section below. Also make sure you have sought the agreement of the person you are nominating to act on your behalf, and that person has completed and signed the ‘Agent to complete’ section here.

**Agent to complete**

|  |  |  |  |
| --- | --- | --- | --- |
| Agent name |  | | |
| Agent company |  | | |
| Agent address |  | | |
| Email |  | | |
| Phone number—Work |  | Mobile |  |
| Preferred contact |  | | |
| Agent’s signature |  | Date |  |

**Note:** Typing your name here is a signature for the purposes of this form.

**Landholder to complete**

I authorise the person whose name and signature appear above to act on my behalf and do either of the following on my behalf relating to my request:

receive advice from the department about any decisions relating to this request

provide any required information to the assist the department in assessing my request.

Please also complete the following:

I wish to receive a copy of any information provided to my agent.

I do not wish to receive any information from the department; please send all communications directly to my agent.

|  |  |  |  |
| --- | --- | --- | --- |
| Landowner’s name |  | | |
| Landowner’s signature |  | Date |  |

**Note:** Typing your name here is a signature for the purposes of this form.

### Checklist for submitting your application

Complete all fields in this form.

Complete the ‘Agent’s authority to act’ ([Section D](#_Section_F_–)) if you want a third party to communicate with us on your behalf.

Attach any other supporting information, such as relevant sections of strategic documents.

Send your request to us: by email to [coastal@planning.nsw.gov.au](mailto:coastal@planning.nsw.gov.au) or by mail to:

Department of Planning, Industry and Environment  
Coastal Policy team  
Locked Bag 5022  
Parramatta NSW 2124

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